

COMMITTEE OF THE WHOLE  
Minutes of Meeting  
May 21, 2009

1. The regular monthly meeting of the Port Hawkesbury Town Council sitting as a Committee of the Whole was held in the Shannon Studio of the Civic Centre on Thursday, May 21, 2009 at the hour of 5:45 P.M.
2. Present were Mayor W.J. MacLean; Cl'rs K. Anderson, H. MacDougall, J.King and Deputy Mayor M. MacIver; Acting Chief Administrative Officer, J. Davis; Town Solicitor, L. Evans; J. Pyke, Recreation Director and Jim MacNeil, Work Superintendent.
3. The meeting was called to order by Mayor W.J. MacLean.

GALLERY PRESENTATIONS

4. There were no presentations from the gallery.

COMMUNITY SERVICES  
ADDITIONS TO THE AGENDA

5. Additions to this part of the agenda included:
  - I. Water discoloration on Tamarac Drive
  - II. Priority list Works Department
  - III. RCMP - present report on Crandall Road and PineRidge Drive
6. MOVED BY DEPUTY MAYOR M. MACIVER, SEC'D BY CL'R J. KING THAT WE ACCEPT THE ADDITIONS TO THIS PART OF THE AGENDA. MOTION CARRIED.

ADDITION -RCMP - REPORT ON CRANDALL ROAD AND  
PINERIDGE DRIVE

7. Acting Chief Administrative Officer and Cl'r H. MacDougall met with Staff Sargent Seafoot and did a site visit at Crandall Road and PineRidge Drive. They discussed (3) three options which are as follows:
  - i. A "Stop" sign
  - ii. Erect a "School Zone Area" sign
  - iii. Erect a sign "Reduce Speed 30 Klm"
8. Mayor MacLean requested that RCMP write a letter to Council with recommendation.
9. Mayor MacLean complimented the Works Department on the fine job that was done last winter with salting in this area.

FIRE SERVICES

10. Council requests that we get a letter sent to Rodney MacDonald marked urgent to see what he can do re funding in the amount of \$200,000 re repairs to firehall.
11. MOVED BY CL'R J.KING, SEC'D BY DEPUTY MAYOR M. MACIVER THAT WE WRITE A LETTER TO FIRE SERVICES OF NOVA SCOTIA STATING THAT THE FIRE CHIEF WOULD NOT VOTE IN FAVOUR OF THIS PAPER BY THE FSANS. CHIEF SELLERS FELT IT WOULD TAKE A GOOD PORTION OF THE FIRE DEPARTMENTS IN NOVA SCOTIA OUT OF SERVICE AND MOST VOLUNTEERS WILL NOT BE ABLE TO CONTINUE WITH THEIR MEMBERSHIPS. HE HIMSELF STATED THAT HE HAS NOT BEEN A MEMBER TO THIS ORGANIZATION SINCE 2007 BECAUSE OF CONCERNS OF THE WAY THAT THE FSANS ORGANIZATION WAS HEADED. THEREFORE WE DO NOT GIVE OUR SUPPORT TO THE FIRE SERVICE OF NOVA SCOTIA ASSOCIATION.

A COPY OF THIS LETTER BE SENT TO MLA. MOTION CARRIED.

12. Mayor and Acting Chief Administrative Officer met with C.A.O. and Warden John Boudreau representatives from Richmond County re fire department and the pool. They are evaluating our request. Two CAO's to meet and report back to each committee. This process to follow negotiation on pool funding.

13. The committee discussed that we should seek a cost of living adjustment as we have never had any adjustments in 10 years.

#### SUPERINTENDENT'S REPORT

14. MOVED BY CL'R H.MACDOUGALL, SEC'D BY CL'R J.KING THAT WE ACCEPT THE SUPERINTENDENT'S REPORT. MOTION CARRIED.

#### REQUEST FROM MICHAEL TRAINOR

15. Committee stated that we are not in a position to make a recommendation.

16. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R J.KING THAT WE RECEIVE A BUILDING PERMIT TO EVALUATE IT AND ENGINEERING REPORT TO DELIVER TO SUPERINTENDENT SO THAT HE CAN MAKE A RECOMMENDATION OR OPINION IN WRITING TO COUNCIL TO HAVE ON RECORD TO APPROVE OR DISAPPROVE. MOTION CARRIED.

#### DRAINAGE-612 GRANVILLE STREET

17. MOVED BY DEPUTY MAYOR M. MACIVER, SEC'D BY CL'R J. KING THAT TOWN SOLICITOR L. EVANS INVESTIGATE FURTHER AND REPORT BACK TO THE NEXT MEETING FOR REVIEW. MOTION CARRIED.

#### PARKS, RECREATION AND TOURISM ISSUES

18. Additions to this part of the agenda included :

- i. Town trails
- ii. Certified pool operating course

19. MOVED BY CL'R K.ANDERSON, SEC'D BY DEPUTY MAYOR M.MAC IVER THAT WE ACCEPT THE ADDITIONS TO THIS PART OF THE AGENDA. MOTION CARRIED.

#### RCMP - REPORT

20. At this point of the meeting Cpl. Greene arrived from the RCMP Detachment. He presented a police report for January - February-March and April 2009 to the committee. He reviewed this report with the committee.

21. Discussion on Crandall Road and PineRidge were discussed. Cpl. Greene commented on sidewalk installation and a 3 way stop sign. Concerns in the winter time with a 3 way stop sign. CL'R K. Anderson stated that speed bumps may work in this area. Work Superintendent to write up a report on the implementation of speed bumps at Crandall Road and PineRidge Drive for the June Committee of the Whole meeting. CL'R J.King asked RCMP to monitor Crandall road and PineRidge Drive.

22. Michael Trainor joined our meeting at this point. He gave the committee a report on his property and is requesting full service. The committee dealt with this item earlier in the meeting.

#### WATER DISCOLORATION-TAMARAC DRIVE

23. Water discoloration this week is due to the annual flushing of the water lines. Waterline were pigged and pipe lines were stripped years ago and this may possible be the reason for discoloration of water.
24. Drinking water and filters are to be supplied to troubled areas with discolored water.
25. The committee requested J. Davis, Acting Chief Administrative Officer to check with CBCL on Engineering studies done previously on this area.
26. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R M.MACIVER THAT IF WE DON'T HAVE AN ENGINEERING STUDY TO GET ONE BY APPOINTING A COMMITTEE TO MEET WITH AN ENGINEERING FIRM TO GIVE A RECOMMENDATION RE THE CONDITION OF WATER PIPES , REMEDY FOR DISCOLORATION , POSSIBLE THE COST OF REPLACEMENT OF THE LINE , HOW WE CAN FINANCE IT AND TYPE OF PIPE FOR THE TAMARAC AREA AND INCLUDING NAPEAN STREET. ALSO MAIN LINE FROM POINT TUPPER BE INCLUDED. THIS INFORMATION TO BE AVAILABLE FOR JUNE OR SEPTEMBER MEETING. MOTION CARRIED.

#### PRIORITY LIST-WORKS DEPARTMENT

27. The Council is to review priority list and if there are any concerns contact Jim MacNeil, Work Superintendent.

#### AQUATICS REPORT AND DIRECTOR'S REPORT

28. MOVED BY CL'R J.KING, SEC'D BY CL'R H.MACDOUGALL THAT WE ACCEPT THE AQUATICS AND DIRECTOR'S REPORT. MOTION CARRIED.

#### SOCCER/FOOTBALL FIELD

29. CL'R H. MacDougall suggested to stick with football field and salt water filter. Mayor expressed concern on missing high sharing projects.
30. MOVED BY CL'R H. MACDOUGALL, SEC'D BY CL'R K. ANDERSON THAT WE SUBMIT A GRANT APPLICATION FOR SOCCER, FOOTBALL, BASEBALL AND GRANVILLE STREET. MOTION CARRIED.
31. Soccer/football field is stable except for the corner. The committee requested that we fill in where needed. Still waiting for report.
32. Jim Pyke to get in touch with Santac Engineering Firm and report back to a Special council meeting on whether we proceed or not.

#### SUMMER STUDENT HIRING

33. MOVED BY CL'R H.MACDOUGALL, SEC'D BY CL'R J. KING THAT THE DIRECTOR OF PARKS AND RECREATION BE RESPONSIBLE FOR SUMMER STUDENT HIRING IN THE RECREATION DEPARTMENT. CL'R K. ANDERSON STATED IF THERE IS A PREVIOUS MOTION RE HIRING SUMMER STUDENTS IT MUST APPLY IF NOT APPLY NEW MOTION. ON THE QUESTION, CL'R M.MACIVER ASKED IF ANYONE FROM LAST YEAR WILL BE HIRED AGAIN. MOTION CARRIED.
34. CL'R J.King recommended that we advertise in "The Reporter" for(2 ) two people to be hired for the summer to work in the Works Department.

35. MOVED BY CL'R H. MACDOUGALL, SEC'D BY CL'R J.KING THAT WE ADVERTISE IN "THE REPORTER" TO HIRE (2) TWO SUMMER STUDENTS TO WORK IN THE WORKS DEPARTMENT THIS SUMMER. MOTION CARRIED.

ADDITION- TRAILS

36. Blaise MacEachern and Jim Pyke meet re town trails potential grants.

ADDITION-CERTIFIED OPERATING POOL COURSE

37. MOVED BY CL'R K.ANDERSON, SEC'D BY CL'R J.KING THAT WE APPROVE THE CERTIFIED OPERATING POOL COURSE FOR ROBERT CASS. MOTION CARRIED.

FINANCE AND POLICY ISSUES

38. Additions to the agenda included laundry and MacLean Chapter 80 Deed.

REVIEW OF BY -LAWS

39. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R J.KING THAT WE SET A BUDGET OF \$10,000 FOR TOWN SOLICITOR TO GO THROUGH AND DISPENSE WITH OLD OUT DATED BY-LAWS WITH A NEW BOOK OF BY-LAWS AND BE PUT ON INTERNET. MOTION CARRIED.

REVIEW OF POLICIES

40. The committee requested that each councillor go through policy book and see what they feel important including the ones that are outdated. A meeting will be held to deal with updating policies.

HARBOURVIEW BED AND BREAKFAST  
WATER BILL ADJUSTMENT REQUEST

41. MOVED BY CL'R J.KING, SEC'D BY DEPUTY MAYOR M.MACIVER THAT WE APPROVE THE MEMO FROM ACTING CHIEF ADMINISTRATIVE OFFICER RE HARBOURVIEW BED AND BREAKFAST RE WATER BILL ADJUSTMENT. CL'R K. ANDERSON VOTED NAY. MOTION CARRIED.

STAINED LAUNDRY

42. The committee requested that the owners of the stained laundry that was the result of the water discoloration in Tamarac put in a claim and we will pay the bill.

PORT HAWKESBURY SKATING CLUB

43. The acting Chief Administrative Officer requested to not deal with this agenda item as other collection avenues are being pursued.

OPERATING BUDGET 1<sup>ST</sup> DRAFT

44. MOVED BY CL'R J.KING, SEC'D BY DEPUTY MAYOR M. MACIVER THAT STAFF REDUCE OPERATING BUDGET BY \$140,000.00 AND THEN WE MEET AGAIN. MOTION CARRIED.

STRAIT AREA TRANSIT

45. MOVED BY CL'R K.ANDERSON, SEC'D BY DEPUTY MAYOR M. MACIVER THAT WE RECOMMEND THAT WE RECEIVE A FINANCIAL REPORT EACH YEAR SHOWING FINANCIAL PROJECTIONS AND RIDERSHIP NUMBERS. MOTION CARRIED.

DONATION REQUESTS-P.H. HIGHLAND DANCERS

46. MOVED BY DEPUTY MAYOR M.MACIVER, SEC'D BY CL'R H. MACDOUGALL THAT WE MAKE A DONATION IN THE AMOUNT OF \$400.00 TO THE P.H. HIGHLAND DANCERS. ON THE QUESTION CL'R K.ANDERSON ASKED IF THIS IS A CASH DONATION? MOTION CARRIED.

DONATION REQUESTS-BLACK EDUCATOR'S ASSOCIATION

47. The committee requested additional information be received for this request.

DONATION REQUESTS-B.B. CRIME STOPPERS

48. MOVED BY CL'R J.KING, SEC'D BY DEPUTY MAYOR M. MACIVER THAT WE GIVE A DONATION OF \$100.00 TO THE C.B. CRIME STOPPERS. MOTION CARRIED.

DONATION -JUDO CLUB

49. MOVED BY CL'R K. ANDERSON, SEC'D BY DEPUTY MAYOR M. MACIVER THAT WE MAKE A DONATION IN THE AMOUNT OF \$100.00 TO THE P.H. JUDO CLUB. MOTION CARRIED.

DONATION-ROC REQUEST

50. MOVED BY DEPUTY MAYOR M.MACIVER, SEC'D BY CL'R K. ANDERSON THAT WE MAKE A DONATION TO THE ROC IN THE SAME AMOUNT AS LAST YEAR. MOTION CARRIED.

CHAPTER 80 DEED

51. CL'R K. ANDERSON DECLARED CONFLICT AND STEPPED OUT OF MEETING.

52. MOVED BY DEPUTY MAYOR M. MACIVER, SEC'D BY CL'R H. MACDOUGALL THAT WE APPROVE CHAPTER 80 DEED RE 208 NAPEAN STREET. MOTION CARRIED.

53. MOTION TO ADJOURN AT 8:10 P.M.

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DATE

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APPROVED BY:

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RECORDED BY:  
A.MACDONALD