

**COMMITTEE OF THE WHOLE**  
**Minutes of Meeting**  
**October 19,2009**

1. The regular monthly meeting of the Port Hawkesbury Town Council sitting as a Committee of the Whole was held in the Shannon Studio's of the Civic Centre on Monday, October 19,2009 at the hour of 5:00 P.M.
2. Present were Mayor W.J. MacLean;Deputy Mayor M.MacIver;Cl'rs K. Anderson, H. MacDougall, J.King; J.Davis, Chief Administrative Officer;L. Evans, Town Solicitor; J.Pyke, Recreation Director and J. MacNeil, Work Superintendent.
3. Mayor MacLean called the meeting to order.

GALLERY PRESENTATIONS

WALL OF FAME COMMITTEE

4. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R J.KING THAT THE TOWN COUNCIL AGREE TO RECOMMEND TO THE BOARD OF DIRECTORS OF THE CIVIC CENTRE THE RECOMMENDED APPOINTMENTS PUT FORTH BY THE WALL OF FAME COMMITTEE. MOTION CARRIED.
5. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R J. KING THAT TOWN COUNCIL REQUEST THE WALKER STATE FUND BOARD OF DIRECTORS TO FUND THE WALL OF FAME 2009-2010 BUDGET IN THE AMOUNT OF \$6,870.00. MOTION CARRIED.
6. John Davis suggested that the Mayor's Office would be asked to contact the successful candidates.
7. Press release to be prepared and released by the Mayor's Office. Mayor to contact the approved applicants.
8. Cl'r H.MacDougall thanked John Davis, Roy Sturmy and Jim Pyke on the good choice on the appointments put forth re the Wall of Fame.

PARKS, RECREATION & TOURISM ISSUES

9. Additions to the agenda included update on fumes at pool-locker rooms and problems with locker room drains.
10. The committee requested JimPyke to ask Jim MacNeil, Work Superintendent to assist by using a camera to help find the problem and then bring a recommendation to

Council. Jim Pyke advised that we need permission from school board. J.Pyke advised that he will speak to Terry Doyle advising him what we are going to do.

11. The committee requested that we ask the School Board to look at railing and gate near family room which has an exit near the deep end of the pool. Jim Pyke to contact Lou Bona to correct and if not corrected to move and get it done ourselves.

12. Strait Engineering advertised the tender for the fields project in Chronicle Herald.

13. MOVED BY CL'R H.MACDOUGALL, SEC'D BY DEPUTY MAYOR M.MACIVER THAT WE APPROVE THE AQUATICS AND DIRECTOR'S REPORT. MOTION CARRIED.

-2-

#### YMCA AGREEMENT

14. All negotiated terms and conditions are to be incorporated by the Solicitor in the agreement. A press release is being prepared that will acknowledge the good will of the Town.

15. MOVED BY CL'R K.ANDERSON, SEC'D BY CL'R J.KING THAT WE AGREE TO ACCEPT THE TERMS OF THE NEGOTIATED CONTRACT OF THE YMCA. MOTION CARRIED.

16. Cl'r K. Anderson complimented Jim Davis, Paula Davis and Gordon Snook on the hard work they have done re the YMCA negotiated contract proposal.

#### COMMUNITY SERVICES ISSUES

17. Additions to the agenda included letter of request for paving of Reeves Street and addition of section to the Public Works Building.

#### POLICING SERVICES

18. No member present from policing department and no report this month.

#### FIRE SERVICES

19. No member present from fire services and no report this month.

## ADDITIONS TO PUBLIC WORKS BUILDING

20. Jim MacNeil to provide details on his proposal to add a section to the Public Works Building utilizing existing line item budget funds.

## STREET PAVING

21. Jim MacNeil's recommendation was to proceed on Granville Street with cold planning and paving only and to reconstruct and pave the rest of the streets in the late spring and early summer.

22. MOVED BY CL'R J.KING, SEC'D BY DEPUTY MAYOR M. MACIVER THAT WE DELAY THE PAVING PROJECT UNTIL NEXT SPRING/SUMMER EXCEPT FOR GRANVILLE STREET AND ASK THAT OCEAN PAVING HOLD PRICES A THIS YEAR'S RATE AND THAT GRANVILLE STREET BE COLD PLANED AND PAVED THIS YEAR. MOTION CARRIED.

23. MOVED BY CL'R J. KING, SEC'D BY CL'R H.MACDOUGALL TO WRITE THE MINISTER OF TRANSPORTATION AND INFRASTRUCTURE REQUESTING 2010 PROVINCIAL ROAD MAINTENANCE PROGRAM. TO INCLUDE IN PROVINCIAL BUDGET THE RECONSTRUCTION AND PAVING OF REEVES STREET IN ITS ENTIRETY. MOTION CARRIED.

24. MOVED BY CL'R J.KING, SEC'D BY CL'R K. ANDERSON THAT WE APPROVE THE SUPERINTENDENT'S REPORT AS PRESENTED. MOTION CARRIED. ON THE QUESTION CL'R K. ANDERSON ASKED AFTER AN ACCIDENT DO WE INVOICE THE INSURANCE PEOPLE. HE WAS ADVISED YES WE DO.

-3-

## CURLING CLUB PRESENTATION

25. Peter Waugh made a presentation with a hand out on behalf of the Port Hawkesbury Strait Area Curling Club. He stated he wanted Council to become familiar with their plans.

26. The Strait Area Community Curling Club requests from Town Council a letter of support.

27. Budget is expected to be between 1m. to 1.2 million. ECBC 1/3, Province 1/3, Fund raising .4 m curling club. Mr. Waugh said whether curling club can obtain funding from government sources or not a major renovation must take place.
28. Mayor MacLean stated that Council will keep an open mind and would like to be kept up to date as the project progresses and funding requirements are solidified.
29. 70 X 150 would be the size of new facility. Curling Club is now on Town land.
30. Grant application requires a letter of support from the Town of Port Hawkesbury.
31. Mayor MacLean recommend to Town Council a letter of support for the project to be approved.
32. MOVED BY CL'R J. KING, SEC'D BY CL'R H. MACDOUGALL THAT TOWN COUNCIL FORWARD A LETTER OF SUPPORT TO THE FEDERAL AND PROVINCIAL GOVERNMENT. CHAIRMAN H. MACDOUGALL OFFERED THE SUPPORT OF THE DIRECTOR OF PARKS AND RECREATION IN PREPARING THE GRANT APPLICATION . MOTION CARRIED.
33. Peter Waugh asked about the availability of using side entrance on Lion's Club side. Mayor MacLean suggested that the committee appoint a member of council to their building committee.
34. Council thanked the Curling Club for a fine presentation.

#### WASTEWATER PLANT SITE - PARK PROPOSAL

35. Amanda Mombourquette and Diane Snook presented a report to the committee.
36. The committee wanted a detailed enough plan to create a cost for implementing a plan for a park.
37. RFP put out deadline to March 2009. Received a couple of bids. Consultant selected in June 2009. Ekistics was successful consultant. Start up committee in September. (Brian Anderson, John Davis, Hughie MacDougall, Diane Snook, Ken Anderson and Jim Pyke).
38. Stake holder group were included by advertising on Hawk 101.5, e-mails, calling on peoples doors.
39. A strong interest from Rotary Club is to be firmed up at the implementation stage.

40. Ideas consisted across the Board.

- Boardwalk to Waterfront.
- Landscape
- Fountain
- Signage/fencing outdoor theatre
- Waterpark
- Lighting, benches, small stage, gallery spot
- An all inclusive park
- Public workshop
- Post card spot

41. Mayor MacLean inquired about budget figures. Phased in approach due to work. Committee to have budget within six weeks. Mayor noted that we have shut down seven parks. Didn't want to get into a maintenance deal. Wants funding to come from other levels of government. Mayor encouraged the group to proceed with the next phase and to be aware of the constraints of funds from the Town Council.

42. Mayor MacLean thanked Amanda Mombourquette and Diane Snook for the very good presentation and to proceed. We will be there to support you.

43. In summary this project is currently in a planning phase-the end result being a detailed landscape architectural plan scheduled for release near the end of November. During this phase, a steering committee has been formed with members from the Town of Port Hawkesbury, the Town Beautification Committee and the Strait Area Waterfront Development Society.

#### FIRE SERVICE AGREEMENT

44. Cl'r K. Anderson inquired about the joint fire services negotiation. Mayor MacLean noted the agreement will be dealt with after the pool negotiations.

#### FLORIDA PANTHERS UPDATE

45. Paula Davis presented Florida Panthers training camp report including:

- Target audience profile
- Marketing medium/vehicles
- Panthers Partners

-Event report

46. The Port Hawkesbury Civic Centre has the opportunity to produce this event for the next two years. We have the capacity, however, changes are needed to ensure a seamless delivery of the event. Critical to this is the securing of funds that will allow this event to have a positive financial impact on the Port Hawkesbury Civic Centre. In order for this to happen, we need the present supporters plus new avenues of revenue generation. This could be achieved if a true league was developed by Bluenose, and a revenue sharing of larger events was implemented. This would assist the smaller venues meet the cost of hosting these teams.

47. Council felt that it is not going to be easy to get Province \$80,000.00 and Federal funding \$60,000.00 for next year.

48. Council agreed to try to do again if funding is there from the Federal and Provincial Government.

49. Council thanked Amanda Mombourquette and Paula Davis for a fine presentation.

-5-

50. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R H.MAC DOUGALL THAT THE MARKETING MANAGER PROCEED WITH NEGOTIATIONS WITH ECBC AND THE PROVINCE FOR FUNDING OF A PANTHERS TRAINING CAMP FOR 2010. MOTION CARRIED.

PROTOCOLS

51. A list of protocols of interrelationship between the directors and the Chief Administrative Officer should be prepared. This could be done as part of staff review.

SIDEWALK REPORT

52. Jim MacNeil was requested to make a list of sidewalks to be repaired and take appropriate action to repair from the most serious to the least serious in that order.

53. MOVED BY CL'R J. KING, SEC'D BY DEPUTY MAYOR M. MACIVER TO APPROVE THE EXTENSION OF THE KILKARE SALT HAULING CONTRACT TO THE END OF APRIL 2010. MOTION CARRIED.

54. It was agreed to contact J.L. Sanitation and set a date for equipment inspection.

#### BY-LAW REVENUE

55. The Town Solicitor is trying to complete the catalogue of repeals and changes required to revamp the existing By-Laws. It is a work in progress.

#### MACDONALD'S EMPLOYEE-OLYMPIA GAMES

56. The committee requested that staff provide a package of pins and any other memorabilia for good will distribution.

57. MOVED BY CL'R K.ANDERSON,SEC'D BY CL'R H. MACDOUGALL TO PROCLAIM OCTOBER 19-25, 2009 AS WASTE REDUCTION WEEK. MOTION CARRIED.

#### WATERFRONT COMMITTEE

58. MOVED BY CL'R J. KING, SEC'D BY CL'R H.MACDOUGALL TO RESCIND THE MOTION # 14 FOR THE TOWN COUNCIL MEETING HELD ON NOVEMBER 10,2000. MOTION CARRIED. DEPUTY MAYOR M. MACIVER, AND CL'R K. ANDERSON VOTED NAY.

59. Mayor MacLean agreed to chair the nominating committee set for nomination of committees for 2009-2010.

60. MOVED BY CL'R J.KING,SEC'D BY DEPUTY MAYOR M.MACIVER THAT WE HIRE AN EXPERIENCED INSPECTOR AT A COST OF \$6,000.00 FOR THE PURPOSE OF UPDATING ASSESSMENTS BY SITE INSPECTIONS. MOTION CARRIED. DEPUTY MAYOR M. MACIVER AND CL'R K.ANDERSON VOTED NAY.

61. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R H.MACDOUGALL THAT THE MEETING ADJOURN AND RECESS TO AN IN CAMERA SESSION AT 7:40 P.M.

62. The Committee of the Whole returned from the In Camera session at 7:45 P.M.

#### SALE OF LAND

63. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R H.MACDOUGALL THAT WE OFFER TO SELL A PARCEL OF LAND PID. # 50216910 TO ANGEL AND LENORA SCOTT FOR THE APPRAISED PRICE ROUNDING TO \$9,000 PLUS HST. MOTION CARRIED.

BY-LAW ENFORCEMENT OFFICER

64. It was agreed by Council to pursue the establishment of the position of By-Law Enforcement Officer on a regular basis with particular emphasis on seeking to enter into an agreement with the District Planning Commission in the sharing of services of an employee based on the developing the proper credentials, proper areas of enforcement and proper assignment of time to carry out the duties.

65. On Motion the meeting adjourned at 7:54 PM.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPROVED BY:

\_\_\_\_\_  
RECORDED BY:  
AMACDONALD