

**COMMITTEE OF THE WHOLE**  
**Minutes of Meeting**  
**May 16, 2011**

1. A meeting of the Committee of the Whole was held in the Shannon Studio on Monday, May 16, 2011 at the hour of 6:00 p.m.
2. Present were Mayor W.J. MacLean; Deputy Mayor J. King; CI'rs M. MacIver, H.MacDougall, K. Anderson; Town Solicitor, L. Evans; C.A.O., M. Freimanis; Director of Finance, E.MacEachen; Director of Marketing, Tourism, Culture and Recreation, P. Davis.

3. Mayor MacLean called the meeting to order.
4. Additions to the agenda included FCM, Waterfront update, Crandall Road, Lions Den, Community Engagement Committee.

5. MOVED BY CL'R K. ANDERSON, SEC'D BY DEPUTY MAYOR J. KING THAT WE APPROVE THIS PART OF THE AGENDA WITH ADDITIONS INCLUDED. MOTION CARRIED.

FINANCE - ERIN MACEACHEN

6. Finance Director, Erin MacEachen gave a written and verbal report to the committee. She advised that we are working with two students from NSCC who are doing a work term with the Financial Department. She also advised that we are ready to do an official kick off to the implementation of the new accounting software. She informed the committee that some Town staff relates to our medical plan - specifically the lack of coverage relating to dental. She has looked into some plans offered through UNSM, and had staff complete an anonymous survey to gauge interest in adding this to our benefit package. Once results are received we will know if this is something staff would like to pursue, and we can propose a change to the benefits packages and present associated costs to Council. She will keep Council updated. The MFC Spring Debenture issue which we are a part of has been priced and we will be receiving our debenture package in the upcoming week. Debt proceeds will be deposited in our bank account by the end of the month.

RECREATION DEPARTMENT

DIRECTOR'S REPORT- P. DAVIS & AQUATICS MANAGER REPORT-  
C.MACEACHERN

7. The committee asked if we could have the number from last year included in this year's report re the aquatics report. CI'r Anderson requested that the aquatics manager report be quantitative and not qualitative.
8. CI'r K. Anderson asked if the action items on P. Davis's report was for information.
9. CI'r H. MacDougall congratulated Paula Davis, Mary MacDonnell and Annie Beaton for the hard work they done for the Volunteer Appreciation evening.
10. MOVED BY CL'R H.MACDOUGALL, SEC'D BY DEPUTY MAYOR J. KING THAT WE ACCEPT THE DIRECTOR'S REPORT AND AQUATICS REPORT. MOTION CARRIED.

PUBLIC WORKS-J.MACNEIL

11. Work Superintendent absent from meeting.
12. MOVED BY CL'R K. ANDERSON, SEC'D BY DEPUTY MAYOR J.KING THAT WE ACCEPT PUBLIC WORKS REPORT AND USE THE NEW FORMAT

FOR THE PUBLIC WORKS REPORT. MOTION CARRIED.

SEWER SYSTEM EVALUATION

13. Due to environmental issues relating to our sanitary sewer collection system stemming from significant infiltration, Strait Engineering has prepared a proposal. The proposal relates to the identification and quantification of trouble areas in order to develop a corrective action plan to remediate our major problem areas.

14. Director of Finance, E. MacEachen, recommended that the Town proceed with this study in order to fulfill our current environmental obligations.

15. MOVED BY DEPUTY MAYOR J. KING, SEC'D BY CL'R M.MACIVER THAT WE RECOMMEND TO USE THE POLICY AND TENDER RE SEWER SYSTEM EVALUATION. CL'R K. ANDERSON DECLARED A CONFLICT AS HIS NEPHEW WORKS FOR STRAIT ENGINEERING. MOTION CARRIED.

EXPRESSION OF INTEREST - FOOD SERVICES

16. MOVED BY DEPUTY MAYOR J.KING, SEC'D BY CL'R K. ANDERSON THAT WE LET STAFF DETERMINE DATES FOR REQUEST FOR EXPRESSION OF INTEREST AND A REQUEST FOR PROPOSALS FOR THE PROVISION OF FOOD SERVICES AND COME BACK TO COUNCIL WITH RECOMMENDATION. MOTION CARRIED.

17. MOVED BY CL'R M. MACIVER, SEC'D BY DEPUTY MAYOR J.KING THAT WE APPROVE THE WATER ACCOUNT ADJUSTMENTS RE #22810 AND #22896. MOTION CARRIED.

NEW BUSINESS

FCM

18. MOVED BY DEPUTY MAYOR J. KING, SEC'D BY CL'R K. ANDERSON THAT MAYOR MACLEAN AND CL'R H. MACDOUGALL ATTEND THE FCM. MOTION CARRIED.

WATERFRONT UPDATE

19. Mayor MacLean stated that the agreement between the Waterfront and the Town is not complete.

CRANDALL ROAD

20. Deputy Mayor J. King requested to get the grader on the Crandall Road.

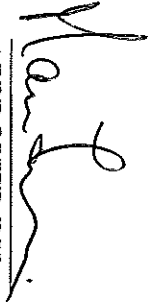
COMMUNITY ENGAGEMENT COMMITTEE

21. The new Community Engagement Committee would be a 10-12 member group who would meet regularly to advance initiatives in the Imagine 2030 plan. With the expectation that specific priorities will be of interest to specific members, sub-committees based on actual initiatives would be established, with a lead partner identified. At least one representative from each priority sub-committee (preferably the lead) will also be a member of the larger Community Engagement Committee. This will ensure a direct and consistent line of communication between all parties. The key roles of each of the players on the Community Engagement Committee are: to work together to advance the development priorities established by the community; pro-actively communicate

progress on development priorities back to their representative organization (Imagine 2030 must be “on the agenda” for each member group regular meetings); and, pro-actively communicate initiatives being planned by member groups to the Community Engagement Committee. Communication has been identified as critical in order for strong trust relationships between member groups to be developed, and for effective collaboration between partners. Council agreed to support formation of the Community Engagement Committee.

22. On motion the meeting adjourned at 6:55 p.m.

Feb 15, 2012  
DATE

  
APPROVED BY:

  
RECORDED BY:  
A. MACDONALD