

## **HERITAGE BY-LAW**

1. In this By-law:
  - a. "Council" shall mean the Town Council of the Town of Port Hawkesbury;
  - b. "Clerk" shall mean the Town Clerk of the Town of Port Hawkesbury;
  - c. "Act" shall mean the Heritage Property Act of the Province of Nova Scotia;
  - c. "Committee" shall mean a Heritage Advisory Committee established pursuant to the Heritage Property Act;
2.
  - a. The Council, annually, at a regularly called meeting of the Council shall appoint a committee of council to be known as the Heritage Advisory Committee. The Heritage Advisory Committee shall consist of four (4) members, not fewer than two (2) of which shall be members of Council.
  - b. The Committee shall have the powers and duties of a Heritage Advisory committee pursuant to the Act.
  - c. The Committee shall be governed, where not inconsistent with the Act or this By-law, by the general rules of procedure applicable to committees as are contained in the By-laws of the Town of Port Hawkesbury.
3. The Clerk shall establish and maintain at the business office of the Town, a Registry of Heritage Property. The Registry shall:
  - a. Be properly indexed;
  - b. Contain data with respect to recommendations, registrations and, if applicable, recording particulars of documents required to be lodged at the Registry of Deeds for Inverness County and true copies of all notices required by the Act.
  - c. Contain particulars of Heritage Property under recommendation or registered so as to adequately identify the property;
  - d. Be accessible to the public at no charge during regular Town Business hours at the Town business office;
4. The Clerk in addition to the duties outlined in Section 4 shall ensure compliance with notice requirements respecting recommendation and registration of Heritage Property under the Act.