

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING**

**Minutes of Meeting
February 4, 2014**

Present

Mayor, Billy Joe MacLean
Deputy Mayor, Dr. Trevor Boudreau
Councilor, Brenda Chisholm-Beaton
Councilor, Joe Janega
Councilor, Bert Lewis
Chief Administrative Officer, Maris Freimanis
Director Marketing, Recreation, Tourism & Culture, Paula Davis
Town Solicitor, Larry Evans

Regrets

Director of Finance, Erin MacEachen

Guests

Lisa MacDonald, Principal, Grant Thornton
Marc Dube, Port Hawkesbury Paper

1. Call to Order

A Public Meeting of the Port Hawkesbury Town Council was held in the Shannon Studio, PHCC, Tuesday, February 4, 2014. It was called to order by Mayor MacLean at 7:00 p.m.

2. Additions to / Approval of Agenda

There was one amendment to the agenda.

MOVED by Deputy Mayor Dr. T. Boudreau and SECONDED by Councilor B. Chisholm-Beaton "To amend the agenda to hear Item 9 a) Approval of the 2012-2013 Financial Statements". MOTION CARRIED.

Lisa MacDonald stated that Grant Thornton reviewed the Consolidated and Non-consolidated financial statements for the Town as of March 31, 2013. An unqualified audit opinion for the fiscal period ending March 31, 2013 was provided. The Non-consolidated statements reported \$236,000 transferred back into the general operating reserve. The water utility reported a loss of \$157,000. Council was satisfied with the results of the Town's operations for the last fiscal year and that overall it was a fairly good year for the Town. Mayor MacLean thanked Lisa MacDonald and congratulated Council, Staff and all departments for their work this past year.

MOVED by Councilor J. Janega and SECONDED by Councilor B. Lewis "To approve the Financial Statements for 2012-2013". MOTION CARRIED.

3. Gallery Presentations

a) Port Hawkesbury Paper – Marc Dube

Mr. Dube provided an update to Council on the 1st year review of environmental and community performance of Port Hawkesbury Paper (PHP). He commended the PHP employees and thanked the community for their assistance. He discussed PHP's partnerships and innovative plans for new business opportunities as well as the energy challenges. A question and answer period followed. Mayor MacLean and Council congratulated Mr. Dube on PHP's success this past year. Mayor MacLean suggested that PHP work with CAO, M. Freimanis and staff to develop an information paper for Council's resolution to send to government in support of PHP's initiatives. This item will be placed on a future agenda.

4. Minutes

a) Regular Town Council – January 14, 2014

There were no errors or omissions.

b) Committee of the Whole – January 20, 2014

MOVED by Councilor J. Janega and SECONDED by Deputy Mayor Dr. T. Boudreau “To approve the January 20, 2014 minutes of the Committee of the Whole Meeting”. MOTION CARRIED.

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Proclamations

There were no proclamations.

7. Correspondence

Letters of congratulations and thanks were sent to the Public Works Department and the PHCC Staff commending them on their efforts for snow removal and salting services.

8. Resolutions

- National Dementia Strategy

MOVED by Councilor B. Chisholm-Beaton and SECONDED by Councilor J. Janega “That the Town of Port Hawkesbury calls on all levels of government and the Federation of Municipalities to adopt a national dementia strategy, and urge all citizens to become more aware and engaged concerning the far-reaching effects of this devastating disease”. MOTION CARRIED.

9. Other Business

b) Renaming Airport Road

Mayor MacLean asked Council’s consideration to rename 5086 Road (aka Airport Road, the ‘Hector MacInnis Road’ in recognition of his service to the Town.

MOVED by Councilor J. Janega and SECONDED by Councilor B. Chisholm-Beaton “To rename 5086 Road (the Airport Road) the “Hector MacInnis Road”. MOTION CARRIED.

Should approval be granted, Mr. MacInnis’s family will be notified and a dedication ceremony will take place.

c) Reeves Street Façade & Streetscape Program

MOVED by Councilor J. Janega and SECONDED by Councilor B. Lewis “To accept the recommendation of CAO, M. Freimanis to approve the Façade Program Report, to approve funding of \$5000 for Phase 1 of the Program, and to undertake a three part approach to adopt a bylaw to address the maintenance of vacant lots”. MOTION CARRIED.

d) Financial Requests:

- i. Cape Breton Centre for Craft & Design – Sponsorship Request

MOVED by Councilor B. Lewis and SECONDED by Councilor J. Janega “To approve sponsorship of \$500 for the Cape Breton Centre for Craft & Design to host the *Growing the Creative Economy, A Conference for Creativity, Collaboration and Change* in Sydney, April 14-16, 2014”. MOTION CARRIED.

ii. Relay for Life – Request for Donation of Use of Bear Head Room

MOVED by Councilor B. Lewis and SECONDED by Councilor B. Chisholm-Beaton “To donate resources to the Strait Area Relay for Life 2014 for the use of the Bear Head Room and kitchen facilities for the Strait Area Relay for Life 2014 Survivors Meal”. MOTION CARRIED.

iii. Relay for Life – Council Attendance Request

Mayor MacLean stated he planned on attending the opening ceremony of the Strait Area Relay for Life 2014.

10. Approved Additions

There were no additions to the agenda.

11. Adjournment

MOVED by Councilor B. Chisholm-Beaton, and SECONDED by Councilor to B. Lewis “To adjourn the Regular Town Council Meeting at 8:20 p.m.” MOTION CARRIED.

March 6 2014
Date

Maris Freimanis
Approved by:
Maris Freimanis, CAO

Dawna MacDonald
Recorded by:
Dawna MacDonald