

TOWN COUNCIL
Minutes of Meeting
December 7, 2010

1. The regular monthly meeting of the Port Hawkesbury Town Council was held in the Shannon Studio, Port Hawkesbury Civic Center, on Tuesday, December 7, 2010, at 7:00 p.m.
2. Present were Mayor W.J. MacLean; D/M J.King; Councillors M. MacIver, K. Anderson and H. MacDougall; CAO, Maris Freimanis; Director of Finance, E. MacEachen and Town Solicitor, L.K. Evans.
3. Mayor MacLean called the meeting to order and the following agenda of business was attended to:

DECLARATION OF CONFLICT OF INTEREST

4. Mayor MacLean informed Council that the CAO, Maris Freimanis; and Director of Finance, E.MacEachen, would be declaring a 'conflict of interest' on the sponsorship request from the Nova Jr. Xmen Major Bantam, as the CAO's grandson is a player on the team; and the Director of Finance is on the Executive. Councillor MacDougall also noted that he is on the Executive and would have to declare a 'conflict'.

GALLERY PRESENTATIONS

5. There were no presentations from the gallery.

NOTICE OF MOTION

6. Councillor K. Anderson served 'Notice of Motion' to rescind the motion made at a regular Council Meeting on March 2, 2010, re 'Special Constable/By-Law Enforcement Officer.'"

ADDITIONS TO/APPROVAL OF AGENDA

7. (1) Information Report on By-Laws - UNSM
(2) Single Provincial Address Information - UNSM/AMA
(3) Council Agreement

8. *It was moved by Councillor MacIver, and seconded by Councillor Anderson to approve the additions to the agenda as presented. Motion carried.*

MINUTES

Town Council - November 2, 2010

9. Councillor MacDougall noted that items #13, 14 and 15, should refer to Deputy Mayor King, instead of Councillor King.

BUSINESS ARISING FROM THE MINUTES

10. There was no business arising from the minutes.

PROCLAMATIONS/DECLARATIONS/SPECIAL NOTICES

11. (1) *Dennis Bonnie Day - Thursday, December 9, 2010*
12. *It was moved by Councillor MacDougall, and seconded by Councillor Anderson to declare Thursday, December 9, 2010, as "Dennis Bonnie Day in the Town of Port Hawkesbury". On the question, Council noted that it is an honor for Dennis to bring the Stanley Cup to the Civic Center. Motion carried.*
13. (2) *Alzheimer Awareness Month - January 2011*
14. *It was moved by Councillor Anderson, and seconded by D/M King that we proclaim January 2011 as "Alzheimer Awareness Month" in the Town of Port Hawkesbury. Motion carried.*

RESOLUTIONS FOR CONSIDERATION

15. (1) Tender - Airport Snow Removal
16. *It was moved by D/M King, and seconded by Councillor MacIver to accept the recommendation of the CAO, M. Freimanis, to award the tender for "Snow Removal at the Port Hawkesbury Airport" to the 'lone' bidder, Norvon Enterprises Ltd. for a 5 year term. Motion carried.*
17. (2) Appointment of Traffic Authority
It was moved by Councillor MacDougall, and seconded by D/M King that our CAO, Maris Freimanis be appointed Traffic Authority for the Town of Port Hawkesbury. Motion carried.

OTHER

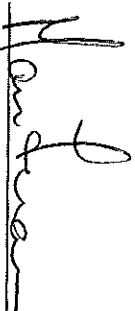
18. (1) Erin MacEachen, Director of Finance, gave a brief financial update to Council on where they are 'to date'; and to March 31, 2011, going over revenue, expenditures and variances. She stated that she plans to do this exercise again, likely in January 2011. Council thanked Ms. MacEachen for her presentation.
19. (2) Funding Request fro Nova Jr. X-Men Major Bantam
The CAO(Maris Freimanis), the Director of Finance (E.MacEachen), and Councillor H. MacDougall declared a 'conflict of interest' and stepped out of the Council Chambers,
20. *It was moved by Councillor Anderson, and seconded by Councillor MacIver to table this request until our next fiscal year, April 2011. Motion carried.*

21. (3) Funding Request - Port Hawkesbury Seasonal Services
22. *It was moved by Councillor MacIver, and seconded by D/M King to approve the request from Joanne MacDonald, Port Hawkesbury Seasonal Services Co-ordinator, that the Town be prepared to approve any additional costs incurred with this project, which are not covered by donations(*note: this has not occurred in the past, as the Seasonal Services Committee have managed to secure the required funding). Motion carried.*

APPROVED ADDITIONS TO AGENDA

- (1) *Notice of Motion*
23. Councillor Anderson served 'notice of motion' to rescind the motion made a the regular Council on March 2, 2010, re "Special Constable/By-Law Enforcement Officer".
- (2) *Report on By-Laws - UNSM*
24. Mayor MacLean reported that AMA reps sit on the UNSM Board of Directors, and they are in the process of making a template of By-Laws for Nova Scotia.
- (3) *Single Address System - UNSM/AMA*
25. Mayor MacLean informed Council that a 'single address system for NS' should be ready by June 2011.
- (4) *Council Agreement*
26. Mayor MacLean expressed his concern regarding the number of e-mails coming into the CAO's office from certain Councillors. He asked Council to establish a process by which information is processed to Council on a timely basis as the CAO and Director of Finance are extremely busy; he suggested that it would be more conducive if Council members would come into the Town Offices, at least once a week, to have their issues addressed, and if they are not satisfied with the answers, then they can request that the item be placed on the agenda. Councillor Anderson stated that it is his preference to do business through e-mails as that is the method he is comfortable with. There was considerable discussion on this matter. Deputy Mayor King assumed the Chair, at this point, in the meeting, so that Mayor MacLean could make the following motion:
27. *It was moved by Mayor MacLean, and seconded by Councillor MacDougall that by way of courtesy, to avoid a multitude of e-mails, that Councillors come into the Town Offices to seek answers to their questions. On the question, Councillor Anderson stated that he would challenge this to the Dept. of Municipal Affairs. Councillor MacIver stated that he doesn't see anything wrong with asking questions that were motions of Council. Councillor Anderson also stated that some of his e-mails were responses to the CAO in which he asked if any Council member had anything to add to the agenda. Councillor MacDougall stated that if he requests information from the CAO, then can he ask for follow-up from the CAO. Mayor MacLean stated that it's the choice of the CAO. Motion carried. Councillors Anderson and MacIver are recorded as voting nay on the motion.*

28. On motion by D/M King, and seconded by Councillor MacIver, the meeting recessed at 7:45 p.m.
29. Council reconvened at 8:41 p.m.
30. *It was moved by Councillor Anderson, and seconded by Councillor MacDougall the matter of the 'Waterfront Development Structure' be tabled until after the Waterfront meets on December 14th, and if required, we have a special meeting on December 20th (Committee Whole meeting night) provided we have the factual information and documentation available. Motion carried. Mayor MacLean voted nay on the motion.*
31. There being no further business, the meeting adjourned at 8:45 p.m.



MINUTES APPROVED

Feb 6 2012

DATE

SHIRLEY DAVYS
Secretary