

TOWN COUNCIL
Minutes of Meeting
June 7, 2011

1. The regular monthly meeting of the Port Hawkesbury Town Council was held in the Conference Room, Port Hawkesbury Civic Centre, on Tuesday, June 7, 2011, at 7:00 p.m.
2. Present were Mayor W.J.MacLean; Cl'rs H. MacDougall, K. Anderson and M.MacIver; CAO, M. Freimanis; E. MacEachen, Chief Financial Officer and Deputy Town Solicitor, P. Lamey.
3. Mayor MacLean called the meeting to order and the following items of businesses were attended to.
4. Additions to /Approval of Agenda
 - (1) Budget
 - (2) 1st clean up
 - (3) Finance position
 - (4) Summer recess
 - (5) Report from FCM
5. IT WAS MOVED BY COUNCILLOR ANDERSON, SEC'D BY COUNCILLOR MACIVER TO APPROVE THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED.
6. Minutes
 - Regular Town Council May 3, 2011
 - Committee of the Whole May 16, 2011
7. Councillor Anderson noted that in the Regular Town Council minutes, item #13, be noted the typing error in the word sexual assault.
8. Councillor Anderson noted that in the Committee of the Whole minutes, item #7, he would like quantitative and not qualitative in the Aquatics Manager report.
9. Councillor Anderson noted that in the Committee of the Whole minutes , item#12, that the new format for report from the Public Works Department be used.
10. Councillor Anderson noted that in the Committee of the Whole minutes, item #15, be declared conflict of interest. He expressed that the reason why he declared conflict of interest be mentioned in the minutes which he had stated tat his nephew works for Strait Engineering.
11. Councillor Anderson noted that in the Committee of the Whole minutes item #20 that Deputy Mayor J. King requested to get the grader on the Crandall Road.

12. MOVED BY COUNCILLOR ANDERSON, SEC'D BY COUNCILLOR MACIVER TO APPROVE TO AMEND CHANGES TO APPROVE COMMITTEE OF THE WHOLE ITEM # 7, HE WOULD LIKE QUANTITATIVE AND NOT QUALITATIVE IN THE AQUATICS MANAGER REPORT; ITEM 12, THAT THE NEW FORMAT IS USED FOR THE PUBLIC WORKS DEPARTMENT REPORT; ITEM 15, COUNCILLOR ANDERSON DECLARED CONFLICT BECAUSE HIS NEPHEW WORKS FOR STRAIT ENGINEERING; AND ITEM #20 THAT DEPUTY MAYOR J. KING REQUESTED TO GET THE GRADER ON THE CRANDALL ROAD; ITEM # 21, COUNCIL AGREED TO SUPPORT FORMATION OF THE COMMUNITY ENGAGEMENT COMMITTEE. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

13. There was no business arising from the minutes.

PROCLAMATIONS/DECLARATIONS/ SPECIAL NOTICES

14. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R J. MACDOUGALL THAT WE PROCLAIM JUNE 2011 AS "CHILD CARE AWARENESS DAYS MONTH" IN THE TOWN OF PORT HAWKESBURY. MOTION CARRIED.

CORRESPONDENCE

15. There was no correspondence.

RESOLUTIONS FOR CONSIDERATION APPOINTMENTS

STRAIT HIGHLANDS REGIONAL DEVELOPMENT AGENCY

16. Maris Freimanis informed the committee that Cl'r M. MacIver as Town representative to the Strait Highlands Regional Development Board will be expired in October 2011.

17. MOVED BY CL'R M. MACIVER, SEC'D BY CL'R K. ANDERSON THAT DONALD MACDONALD BE APPOINTED TO SERVE ANOTHER THREE YEAR TERM AS REPRESENTATIVE FOR THE TOWN TO THE SHRDA. MOTION CARRIED.

APPOINTMENTS-REGIONAL POLICE ADVISORY BOARD

18. MOVED BY CL'R M. MACIVER, SEC'D BY CL'R H. MACDOUGALL THAT WE APPOINT JIM DAVIS TO SERVE ON THE REGIONAL POLICE ADVISORY BOARD. MOTION CARRIED.

REZONING- 514 BERNARD STREET

19. Maris Freimanis stated that we normally recess public meetings for the summer and that dealing with the matter in September is OK

20. First public meeting which is Tuesday, September 6, 2011.

21. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R M. MACIVER THAT A PUBLIC HEARING DATE BE SET FOR TUESDAY, SEPTEMBER 6, 2011 RE THE REZONING FOR 514 BERNARD STREET. MOTION CARRIED.

OTHER BUSINESS

22. Paula Davis presented a request to Maris Freimanis requesting councils support to offer a Granville Green vendors license of \$50.00 regardless of where the provider resides. The existing fee of \$300.00 has discouraged many vendors from trying to use Granville Green as an option for their temporary business. This includes vendors such as chip wagons, balloon makers, face makers, etc.

23. MOVED BY CL'R M. MACIVER, SEC'D BY CL'R K. ANDERSON THAT WE SUPPORT PAULA DAVIS'S OFFER WHICH IS TO OFFER A GRANVILLE GREEN VENDOR'S LICENSE OF \$50.00 REGARDLESS OF WHERE THE PROVIDER RESIDES. ON THE QUESTION MARIS FREIMANIS TO CHECK WITH OUR EXISTING BY-LAW TO MAKE SURE THERE WAS NO CONFLICT. CL'R K. ANDERSON ASKED WHO IS GOING TO ENFORCE THE BY-LAW RE VENDORS LICENSE. PAULA DAVIS STATED THAT THE DOG BY LAW ENFORCEMENT OFFICER, SECURITY OFFICERS OR SOMEONE WITH AUTHORITY TO ASK VENDORS TO PRODUCE THEIR LICENSE. CHIEF ADMINISTRATIVE OFFICER ADVISED THAT HE HAS THE AUTHORITY TO DELIGATE THE ADMINISTRATION OF THE BY-LAW. MOTION CARRIED.

PITT STREET EXTENSION

24. MOVED BY CL'R M. MACIVER, SEC'D BY CL'R H. MACDOUGALL THAT WE OFFICIALLY NAME PITT STREET EXTENSION AS A LEGAL STREET NAME GOING BY SAERC OR CIVIC CENTRE. MOTION CARRIED.

NEW BUSINESS

25. Director of Finance advised the committee that she will be sending out packages to the Council this week on the budget.

CLEAN UP

26. Cl'r K. Anderson commented that the cleanup went well and thanked staff for a good job.

FINANCE MANAGER POSITION

27. Cl'r K. Anderson stated that we should look at the level of requirements to fill the position of revenue manager. He says it is not necessary to hire CGA, CA or CMA to fill this position.

28. Mayor MacLean stated that planning consultation with Ramp Up Consulting had been accepted by Council, and one of the things the Town was aiming to address was a need to find "the best qualified people to fill positions especially with the high number of senior staff in recent months and years who are retiring. There were discussions held previously with Council on succession planning and an organization structure which included this position was already approved by Council.

29. Mayor MacLean said that the CAO has authority to hire for the position and that permission was already given by Town Council based on the approved organizational structure.

30. Cl'r K. Anderson says he changes his mind on this.

31. Erin MacEachen advised the committee that she highly recommends advertizing for a certified accountant and if the candidates are not willing to accept the offered salary, then the qualifications will be reconsidered.

32. Both Maris Freimanis, CAO and Finance Director, Erin MacEachen are in favor of hiring highly qualified employees.

33. Cl'r K. Anderson stated that we hire an experienced accounting clerk.

34. Cl'r H. MacDougall would like to see a job description of the position as it is now.

SUMMER RECESS

35. MOVED BY CL'R K. ANDERSON, SEC'DBY CL'R M. MACIVER THAT WE

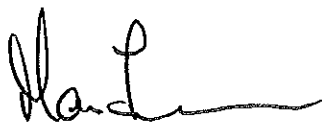
RECESS FROM MEETINGS UNTIL SEPTEMBER 2011. MOTION CARRIED.

FCM

36. Mayor MacLean gave a report to the committee on the FCM Conference that he and Cl'r H. MacDougall attended. It was a great seminar the biggest one ever held said Cl'r H. MacDougall.
37. Cl'r K. Anderson asked if Municipal Government is recognized in the Canadian Charter. Mayor MacLean will pursue it.
38. Mayor MacLean stated that Destination Cape Breton was not in attendance at the FCM. Representation from the tourism departments from each of the 4 Atlantic Provinces as well as Cumberland County. The Town of Port Hawkesbury was in attendance but was not mentioned as being there. Cl'r K. Anderson stated that the Destination Cape Breton Web site contains only one mention of Port Hawkesbury in the form of a link to the Town's own Municipalities Web site. He also stated that DCBA magazine does not mention the Town, its infrastructure or its events, Civic Centre facility, no businesses in Port Hawkesbury. There all in the surrounding areas also the incorrect driving distance to Cape Breton and web site references to Fleur de Lis Trail and Bras d'Or Lake Scenic Drive which has no reference to Port Hawkesbury.
39. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R H. MACDOUGALL TO RECESS TO "IN CAMERA" AT 7:23 P.M. MOTION CARRIED.
40. Council reconvened to the Town Council meeting at 7:51 P.M.
41. MOVED BY CL'R K. ANDERSON, SEC'D BY CL'R H. MACDOUGALL THAT WE DO NOT ACQUIRE THE LANDS WE LEASED FOR TAMARAC PARK OWNED BY THE ROMAN CATHOLIC EPISCOPAL CORPORATION LOCATED IN TAMARAC. CL'R K. ANDERSON STATED THAT WE MAKE AN ARRANGEMENT WITH TECH REGARDS TO SHARING OUR EQUIPMENT WITH THEM AND DONATING SOME OF OUR EQUIPMENT IN THEIR PLAYGROUND. MOTION CARRIED.
42. The meeting adjourned at 8:00 p.m.

Feb 13 2012

DATE



APPROVED BY:



RECORDED BY:

A. MACDONALD