

# PORT HAWKESBURY TOWN COUNCIL PUBLIC MEETING

Minutes of Meeting  
Tuesday, January 10, 2012

## PRESENT

Mayor, Billy Joe MacLean  
Chief Administrative Officer, Maris Freimanis  
Deputy Mayor, Ken Anderson  
Councillor, Jim King  
Councillor, Hugh MacDougall  
Councillor, Mark MacIver  
Director of Marketing, Tourism, Culture and Recreation, Paula Davis  
Town Solicitor, Larry Evans

## GUESTS

David Stewart, David C. Stewart & Associates  
Bruce Marks, David C. Stewart & Associates  
John Beaton, Strait-Highlands Regional Development Agency  
Bert Lewis, Past President, Port Hawkesbury Chamber of Commerce

## REGRETS

Director of Finance, Deputy Chief Administrative Officer, Erin MacEachen

### 1. CALL TO ORDER

A meeting of the Port Hawkesbury Town Council was held in the Shannon Studio, Port Hawkesbury Civic Centre, Tuesday, January 10, 2012. The meeting was called to order by Mayor MacLean at 7:00 p.m.

### 2. GALLERY PRESENTATIONS

#### a) District Heating System

Mayor MacLean welcomed David Stewart, Bruce Marks, of David C. Stewart & Associates, and, John Beaton, Strait-Highlands Regional Development Agency. Mr. Stewart and Mr. Marks provided an in-depth presentation of the Strait Area District Heating System. The presentation included information on energy sources; market; distribution system; finances/governance; implementation plan; next steps; and, a question and answer period. Mr. Stewart addressed Councillor H. MacDougall's questions on the heat recovery system. Mr. Beaton addressed the costs of \$10,000 that would be requested from the Town of Port Hawkesbury. Deputy Mayor K. Anderson inquired about ownership of the generating company; soft costs, and other costs associated with the project. Mr. Stewart will provide this information to Town Council. Deputy Mayor K. Anderson recommended further discussion on the project at the next Committee of the Whole meeting, January 16, 2012. Mayor MacLean thanked Mr. Beaton, Mr. Lewis, Mr. Stewart and Mr. Marks for their presentation.

### 3. ADDITIONS TO/APPROVAL OF AGENDA

There were five additions to the agenda:

- a) Staff Meeting
- b) Waterfront Development Committee
- c) John Carabins – Memorial
- d) In Camera – NewPage Update
- e) In Camera – Arbitration – Water Treatment Plant/Leachate

**MOVED** by Deputy Mayor K. Anderson and **SECONDED** by Councilor M. MacIver "That Town Council approves the additions to the agenda as amended". **MOTION CARRIED.**

4. MINUTES

a) *Regular Town Council – December 6, 2011*

Deputy Mayor K. Anderson noted the inconsistencies regarding the location and time in the minutes regarding Council's return to the Regular Town Council meeting from In Camera. The minutes should be amended as... *"On motion, the Town Council Meeting reconvened at 8:30 p.m.*

b) *Public Hearing – December 15, 2011*

The December 15, 2011, Public Hearing minutes were approved.

c) *Special Town Council – December 15, 2011*

Councilor H. MacDougall noted that in Item #3, Christmas Closure, two nays were not recorded in the motion. *The amended motion should state...*

**MOVED** by Deputy Mayor K. Anderson, and **SECONDED** by Councilor J. King "That Town Council reconsiders and modifies the original motion of December 6, 2011 and approves that the Town administrative offices at the PHCC are closed December 28, 29, and ½ day December 30, and that staff use vacation days or time in lieu during this period". **MOTION CARRIED.**

Two nays were recorded from Councilors H. MacDougall and M. MacIver.

d) *Committee of the Whole – December 15, 2011*

Deputy Mayor K. Anderson noted that Item #5a, Strait Apartments, should be amended as... *"Staff was asked to write a letter to the Fire Marshall and appropriate authorities regarding the above concerns".*

**MOVED** by Deputy Mayor K. Anderson and **SECONDED** by Councilor J. King "That Town Council approves the minutes of the Regular Town Council (Dec. 6<sup>th</sup>); Special Town Council (Dec. 15<sup>th</sup>) and Committee of the Whole (Dec. 15<sup>th</sup>) as amended". **MOTION CARRIED.**

5. BUSINESS ARISING FROM THE MINUTES

a) *Regular Town Council – December 6, 2011*

b) *Special Town Council – December 15, 2011*

Councilor H. MacDougall stated that he was concerned about the democratic process regarding the Christmas Closure motions in the Regular Town council minutes of December 6<sup>th</sup> and the Special Town Council minutes of December 15<sup>th</sup>. He stated his request to not change the December 6<sup>th</sup> motion and that this request was not recorded in the minutes. He added he was concerned about the rules in place for municipalities and that these rules should not be changed. He would like this item revisited by Council in the future.

6. PROCLAMATIONS / DECLARATIONS/ SPECIAL NOTICES

There were no proclamations, declarations or special notices.

7. CORRESPONDENCE

No correspondence was received.

8. RESOLUTIONS FOR CONSIDERATION:

There were no resolutions for consideration.

9. OTHER BUSINESS

a) Cape Breton Partnership

**MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor J. King "That Town Council accepts the recommendation of CAO, M. Freimanis and endorses the Cape Breton Partnership project". MOTION CARRIED.**

b) Inverness County Home Support Society – Request for Board Membership  
Town Council agreed to advertise for membership on the Inverness County Home Support Society.

10. APPROVED ADDITIONS TO THE AGENDA

a) Staff Meeting

Councilor M. MacIver noted that there has been confusion in the past regarding staff expectations, managers' expectations of staff, and what the CAO expects from the Committee Chairs. He recommended that CAO, M. Freimanis call a meeting in the next couple of weeks with managers and Council to discuss what the CAO expects from Council and Committee Chairs to avoid further confusion.

**MOVED by Councilor M. MacIver, and SECONDED by Deputy Mayor K. Anderson "That CAO, M. Freimanis call a meeting with managers and Council in the next couple of weeks to discuss what the CAO expects from Council and Committee Chairs to avoid further confusion". MOTION CARRIED.**

b) Waterfront Development Committee

Councilor M. MacIver recommended that CAO, M. Freimanis advertise for board membership within the next couple of weeks for the Waterfront Development Committee. Councilor H. MacDougall inquired if the Wall of Fame Committee and the Events Committee could also be included in the motion.

**MOVED by Councilor M. MacIver, and SECONDED by Councilor H. MacDougall "That Town Council advertises for board membership over a two week period for the Waterfront, Wall of Fame and Events Committees". MOTION CARRIED**

c) John Carabins – Memorial

Councilor H. MacDougall recommended that Town Council pay tribute to John Carabins, former Captain, Strait Pirates, who passed away in an automobile accident.

MOVED by Councilor H. MacDougall, and SECONDED by Councilor J. King "That staff will choose a location in the PHCC as a memorial to John Carabins and display his Strait Pirates jersey".

MOTION CARRIED.

MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor H. MacDougall to recess In Camera at 8:10 p.m.


MOVED by Deputy Mayor K. Anderson to reconvene the Town Council Meeting at 8:34 p.m.

11. ADJOURNMENT

MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor H. MacDougall "That Town Council adjourns the meeting at 8:35p.m". MOTION CARRIED.

Feb 9 2012  
DATE

  
APPROVED BY:

  
RECORDED BY:  
D. MacDonald