

PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING
(Held Virtually)

Minutes of Meeting
Tuesday, May 5, 2020

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Blaine MacQuarrie
Councilor, Hughie MacDougall
Councilor, Mark MacIver
Chief Administrative Officer, Terry Doyle
Director, Finance, Erin MacEachen
Director, Marketing, Recreation, Tourism & Culture, Paula Davis
Town Solicitor, Patrick Lamey

1. Call to order

A Public Meeting of the Port Hawkesbury Town Council was held virtually, Tuesday, May 5, 2020 and called to order by Mayor Brenda Chisholm-Beaton at 7:00 p.m.

Mayor B. Chisholm-Beaton extended condolences to S/Sgt. David Morin, the Port Hawkesbury Detachment and detachments across the Province regarding the passing of Constable Heidi Stevenson.

2. Additions to the agenda

There were no additions to the agenda.

3. Approval of the agenda

MOVED by Councilor M. MacIver and SECONDED by Councilor H. MacDougall “that the Town of Port Hawkesbury approves the agenda as distributed”. MOTION CARRIED.

4. Gallery Presentations

Royal Canadian Mounted Police – S/Sgt. David Morin

S/Sgt. David Morin’s presentation to Council included an update on the detachment’s membership and the Town’s occurrence statistics for the 2019-2020 fiscal period. There have not been significant changes from the last statistics report and there are no challenges affecting the detachment’s operations relating to COVID-19. A question period followed addressing illegal parking issues on commercial properties, traffic speed on Reeves Street and jake brakes. Council will consider areas or activities for the detachment to concentrate their efforts as part of their Annual Performance Plan. S/Sgt. Morin would like to focus on the area of illegal prescription drugs. He thanked Council and the community for their condolences and support regarding the Colchester County tragedy.

5. Acknowledgements

- i. 75th Anniversary of the Liberation of the Netherlands by Canadian Forces at the end of WWII – Mayor B. Chisholm-Beaton
- ii. Mental Health Week Awareness – May 4-10, 2020 – Mayor B. Chisholm-Beaton suggested we take a moment to reach out and connect with family, friends and neighbors during these trying times of COVID-19.

6. Approval of Council Minutes

- Public Meeting April 7, 2020
There were no errors or omissions.
- Special Public Meeting April 14, 2020
There were no errors or omissions.

7. Business Arising from the Minutes

There was no business arising from the minutes.

8. Council Committee Reports

i. Report from the Committee of the Whole – April 21, 2020

Council Committee Reassignments

Eastern District Planning Commission Board

MOVED by Councilor H. MacDougall and SECONDED by Deputy Mayor B. MacQuarrie “That the Town of Port Hawkesbury approves the appointments of Councilor M. MacIver and Mayor B. Chisholm-Beaton to the Eastern District Planning Commission Board.” MOTION CARRIED.

Eastern Counties Regional Library Board (ECRL)

MOVED by Councilor M. MacIver and SECONDED by Councilor H. MacDougall “That the Town of Port Hawkesbury approves the appointments of Deputy Mayor B. MacQuarrie and Councilor H. MacDougall (alternate) to the ECRL Board.” MOTION CARRIED.

Allan J. MacEachen Regional Airport Committee

MOVED by Councilor H. MacDougall and SECONDED by Deputy Mayor B. MacQuarrie “That the Town of Port Hawkesbury approves the appointments of Mayor B. Chisholm-Beaton, Deputy Mayor B. MacQuarrie, and Councilor M. MacIver (alternate) to the Allan J. MacEachen Regional Airport Committee.” MOTION CARRIED.

Audit Committee

MOVED by Councilor H. MacDougall and SECONDED by Councilor M. MacIver “That the Town of Port Hawkesbury approves the appointments of Councilor M. MacIver, Councilor H. MacDougall and Mayor B. Chisholm-Beaton (alternate) to the Audit Committee.” MOTION CARRIED

Planning Advisory Committee

MOVED by Councilor H. MacDougall and SECONDED by Councilor M. MacIver “That the Town of Port Hawkesbury approves the appointments of Deputy Mayor B. MacQuarrie and Councilor M. MacIver to the Planning Advisory Committee.” MOTION CARRIED

Cape Breton South Recruiting for Health Committee

MOVED by Councilor M. MacIver and SECONDED by Councilor H. MacDougall “That the Town of Port Hawkesbury approves the appointments of Mayor B. Chisholm-Beaton and Deputy Mayor B. MacQuarrie to the Cape Breton South Recruiting for Health Committee.” MOTION CARRIED.

- ii. Motions from the April 21, 2020 In Camera Session
There was no In Camera Session on April 21, 2020.

- iii. Approval of Committee of the Whole Minutes – April 21 2020

**MOVED by Councilor H. MacDougall and SECONDED by Deputy Mayor B. MacQuarrie “That the Town of Port Hawkesbury approves the April 21, 2020 minutes of the Committee of the Whole Meeting.”
MOTION CARRIED.**

9. Motions from In Camera Session – May 5, 2020

There were no motions resulting from the May 5, 2020 In Camera Session.

10. Correspondence

There was no correspondence for review.

11. Proclamations/Resolutions

- i. Resolution – Provincial Capital Assistance Funding Program (PCAP)

**MOVED by Councilor M. MacIver and SECONDED by Councilor H. MacDougall “That the Town of Port Hawkesbury approves the submission of two applications to the Provincial Capital Assistance Program with prioritization of the following projects: Priority #1 – Detailed Engineering Services Water Distribution System Upgrades; Priority #2 – Re-coating of Flocculation Tank at Water Treatment Plant.”
MOTION CARRIED.**

- ii. Resolution – FCM Municipal Asset Management Plan Grant (MAMP)

MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor H. MacDougall “That the Town of Port Hawkesbury approves the submission of one application to the Municipal Asset Management Program to implement a computerized maintenance management system (CMMS).” MOTION CARRIED.

12. Other Business

- i. NS Municipalities Joint Application for Electric Vehicle Infrastructure Funding

Nova Scotia Power and the Department of Energy and Mines are partnering to install Electric Vehicle (EV) charging stations in Towns and Municipalities across the Province. CAO, T. Doyle stated the program will cover up to 50% of charging station infrastructure costs. The Town would be responsible for approximately \$7,000 - \$8,000 in capital costs for each station installation. Council was in support of moving forward with the application and staff’s suggested locations of the Civic Centre and the waterfront. Additional information will be brought forward to Council for review and approval before the June 11th application submission, at the May meeting of the Committee of the Whole.

- ii. Provincial Low Interest Financing

The Provincial government announced \$380 million of low interest financing available to municipalities to assist with at risk accounts for tax collection during the COVID-19 pandemic. A detailed review of the program and the advantages to the TOPH are being reviewed. The AMA is working on a draft tax financing policy that would be applied and would include an application process for tax payers who qualify. E. MacEachen will provide Council with updates as the information is made available. A question period followed.

iii. COVID-19 Update

CAO, T. Doyle stated restrictions were removed from the Prince Street Park, Granville Green and the pump track. New signage is being developed and sports fields are closed for maintenance. Additional work is being planned for the upcoming weeks and inquiries were received for possible fall rentals at the Civic Centre. The Leaf and Yard Waste site will open May 9 and the Residential Spring Curbside Cleanup is scheduled May 11-15, 2020. Staff is working on protocols and procedures to return to work at the Civic Centre as restrictions ease. The Recreation Department is developing a *Keep Active Town Recreation Equipment Loan Program*, new signage, and working on food insecurity initiatives.

iv. Expense Report – April 2020

There were no expenses incurred by the Mayor, Council and CAO for the month of April. Expense reports are posted on the Town website.

13. Approved Additions

There were no additions to the agenda.

14. Future Meetings

The future meetings of Town Council are scheduled as follows:

- Budget Meeting Wednesday, May 6, 2020
- COVID-19 Update Monday, May 11, 2020
- Committee of the Whole Tuesday, May 19, 2020
- Public Meeting Tuesday, June 2, 2020
- Committee of the Whole Tuesday, June 16, 2020

15. Adjournment

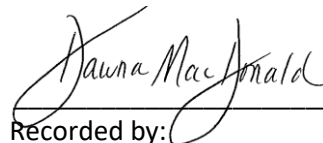
MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor M. MacIver “that the Town of Port Hawkesbury adjourns the May 5, 2020 Public Meeting at 8:15 p.m.” MOTION CARRIED.

June 3, 2020

Date



Approved by:
Terry Doyle, P.Eng.
Chief Administrative Officer



Recorded by:
Dawna MacDonald